



FILING STRUCTURE OF "[INSERT COMPANY NAME HERE]"



Shareholders' Details

- > Identity Documents
- > Banking Details
- > XXXXXXXX XXXXXXXXX XXXXXXXX
- > XXXXXXXX XXXXXXXXX XXXXXXXX
- > XXXXXXXX XXXXXXXXX XXXXXXXX
- > XXXXXXXX XXXXXXXXX XXXXXXXX



Corporate Governance

- > Company Registration Documentation (CIPC)
- > Annual Returns (CIPC)
- > XXXXXXXX XXXXXXXXX XXXXXXXX
- > XXXXXXXX XXXXXXXXX XXXXXXXX
- > XXXXXXXX XXXXXXXXX XXXXXXXX



Banking

- > Account Application Documentation
- > Account Details / Confirmation of Account
- > XXXXXXXX XXXXXXXXX XXXXXXXX
- > XXXXXXXX XXXXXXXXX XXXXXXXX



Financials

- > Financial Statements (IS, CF, BS)
- > Budget Cashflows
- > XXXXXXXX XXXXXXXXX XXXXXXXX
- > XXXXXXXX XXXXXXXXX XXXXXXXX



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- > Income Tax Registration and Submissions (SARS)
- > XXXXXXXX XXXXXXXXX XXXXXXXX
- > XXXXXXXX XXXXXXXXX XXXXXXXX



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- > Agendas
- > XXXXXXXX XXXXXXXXX XXXXXXXX
- > XXXXXXXX XXXXXXXXX XXXXXXXX



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- > Templates
- > XXXXXXXX XXXXXXXXX XXXXXXXX
- > XXXXXXXX XXXXXXXXX XXXXXXXX



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- > Market Research
- > XXXXXXXX XXXXXXXXX XXXXXXXX



Portfolio Management

- > Property Dashboard
- > XXXXXXXX XXXXXXXXX
 - > Offer to Purchase
 - > Finance Application / Approval
 - > Transfer Documentation
 - > XXXXXXXX XXXXXXXXX XXXXXXXX
 - > XXXXXXXX XXXXXXXXX XXXXXXXX
 - > XXXXXXXX XXXXXXXXX XXXXXXXX
 - > XXXXXXXX XXXXXXXXX XXXXXXXX
 - > XXXXXXXX XXXXXXXXX XXXXXXXX
 - > XXXXXXXX XXXXXXXXX XXXXXXXX