

PROPERTY INSPECTION / DUE DILIGENCE CHECKSHEET

LOCATION / AREA

- ➔ Proximity to public transport, easy access to CBD?
- ➔ Proximity to good schools
- ➔ Proximity to recreational activities
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Good	Fair	Bad
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THE BUILDING & EXTERNAL AREA

- ➔ Read through the last 3 years management reports. AGM Minutes, Financials, Budget for future work (should be a 10 year plan). Body corporate / home owners association must be in a sound financial position and on top of the maintenance
- ➔ Obtain and read the Body Corporate Rules
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THE APARTMENT

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WALLS	Good	Fair	Bad
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WINDOWS, DOORS, CUPBOARDS, MIRRORS, GATES	Good	Fair	Bad
→ XXXX XXXX XXXX XXXX XXXX XXXXXXXXXXXXXXXX	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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ROOF, GUTTERS, CEILINGS	Good	Fair	Bad
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TAPS, TOILETS, SHOWERS	Good	Fair	Bad
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FLOORS	Good	Fair	Bad
→ XXXX XXXX XXXX XXXX XXXX XXXXXXXXXXXXXXXX	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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GARDEN	Good	Fair	Bad
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ELECTRICS	Good	Fair	Bad
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NOTES / COMMENTS:

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